

**DEER PARK UFSD
BOARD OF EDUCATION
MARCH 27, 2018
OPEN MEETING AGENDA – 7:00 PM*
ADMINISTRATION BLDG.**



I. Call to Order.

Please note that it is anticipated that the Board will adjourn for an Executive Session at 7:00 p.m., at the conclusion of which, **the Board will reconvene in public session at approximately 8:00 p.m. to begin conducting business.*

II. Roll Call, Members, Board of Education.

III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes from the Open Meeting on March 15, 2018 and the work session of March 20, 2018.

IV. **PRESENTATIONS:**

**Robert Frost and John F. Kennedy recognized for
"Beating the Odds: Building Opportunities"**

*Certificates presented to
Dr. Levey, RF Principal
Mrs. Bonner, JFK Principal*

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V. **NEW BUSINESS:**

1. **INFORMATION PERTAINING TO THE ANNUAL DISTRICT ELECTION, BUDGET VOTE AND PUBLIC NOTICE**

*Recommend, that the Board of Education approve the following Resolution:*

**Section 1 - Date/Place/Time/Purpose of Vote:**The Annual District Election and Budget Vote of the Deer Park Union Free School District will be held on Tuesday, May 15, 2018 at the Deer Park High School **gymnasium**, 1 Falcon Place, Deer Park. Said Annual District Election and Budget Vote as set forth in the Notice of said Annual District Election, annexed hereto, shall be held for the purposes of : (1) voting upon the annual School District Budget and Tax Levy for the school year 2018-2019; (2) electing two members of the Board of Education; two for a term of three years for the seats of Mrs. Donna Marie Elliott and Mr. Robert Marino, beginning July 1, 2018 through June 30, 2021; and (3) transacting such other business as may properly come before the voters. The polls will remain open from 7:00 a.m. until 9:00 p.m. and as much longer as may be necessary to enable the voters then present to cast their ballots.

**Section 2 – Public Hearing:** A public hearing on the proposed budget of the School District will be held on May 8, 2018, at the at the Administration Office, 1881 Deer Park Avenue at 7:30 P.M.

**Section 3 – Legal Notice:** The Legal Notice of the Annual District Election and Budget Vote provided for in Appendix A is deemed a part of this Resolution, including each proposition to be presented to the qualified registered voters of the School District required by law to be contained in such Notice, and is hereby approved.

**Section 4 – Publication of Legal Notice:** The District Clerk is hereby authorized and directed to cause notice to be given of said Annual District Election and Budget Vote in the form prescribed above, by publishing the Notice four times within the seven weeks next preceding such Annual District Election, the first publication to be at least forty-five days prior to the said Annual District Election, in the Beacon and Long Island Business News, two newspapers having general circulation in said School District, and by giving such other notice as, in her discretion, may be deemed desirable.

**Section 5 – Designation of Permanent Chairperson and Acting Clerk:** The District Clerk, Lisa Brennan is hereby appointed to serve as permanent chairperson of the Annual Election and Budget vote; and Concetta Bertelle is hereby appointed as acting clerk to serve in absence or inability of the District Clerk to act on the day of the vote.

**Section 6 – Appointment of Election Inspectors:** The following are hereby appointed as the election inspectors for the Annual District Election and Budget Vote:

|                   |                  |                  |                    |
|-------------------|------------------|------------------|--------------------|
| Lucy Caldone      | Gina L. Vogler   | Terri Altadonna  | Michael Vecere     |
| Angela Mento      | Marie Valerio    | Marge Pasqualone | Kelliann Incandela |
| Lisa Laissle      | Roberta Perry    | Irene Byrd       | Phyllis Otto       |
| Marlene Downing   | Eileen Hickey    | Rosemary Gatti   | Angela Macaluso    |
| Concetta Bertelle | Josephine Calder | Josephine Rubino | Gail Heffernan     |
| Lisa Hoffacker    | Samantha Alfieri | Margie Russo     | Elaine Burnett     |
| Jennifer Carbajal | Robin Birnbaum   |                  |                    |

**Section 7 – Appointment of Board of Registration:** The following four duly qualified voters of said School District are hereby appointed as members of the Board of Registration of said School District until 30 days following the Annual Election and Budget Vote:

Lisa Brennan            Eileen Hickey            Concetta Bertelle            Terri Altadonna

**Section 8 – Authority to Hire Substitutes:** In the event that any of the above election inspectors or Board of Registration members is unable to serve, the District Clerk is authorized to hire substitutes as needed.

**Section 9 – Compensation of Election Workers:** Each election inspector and Board of Registration member shall be entitled to compensation at the rate of \$12.00/hr. The District Clerk is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as election inspectors and registrars said Annual District Meeting.

**Section 10 – Rental of Voting Machines:** The District Clerk is hereby authorized and directed to rent the necessary voting machines and to have the necessary voting machine labels printed for said voting machines in the form corresponding as nearly as may be with the requirements of the Education Law, and the voting rules of the School District.

**Section 11 – Casting and Canvassing of “Affidavit Envelope Ballots”:** The District Clerk and such Members of the Board of Registration as shall be then present in the polling place are hereby designated as a set of poll clerks to cast and canvass any “affidavit ballots” received in accordance with §2019-a of the Education Law, as soon as may be practicable after the closing of the polls. The District Clerk shall notify each candidate by first class mail at least five days prior to the vote that said ballots will be cast and canvassed in accordance with the statute at such time and place. Each such candidate shall be entitled to have one person to attend such casting and canvassing.

**Section 12 – Acceptance of Voting Results:** A Special Meeting of the Board of Education shall be held on Tuesday, May 15, 2018, in the gymnasium of the Deer Park High School following the closing of the polls for the purpose of accepting and declaring the results of the voting on all matters submitted to the qualified voters at said Annual District Election and Budget Vote.

**Section 13 – Effective Date:** This resolution shall take effect immediately.

**2. APPROVAL OF WESTERN SUFFOLK BOCES CONTRACT TO PURCHASE CHROMEBOOKS**

*Recommend, that the Board of Education approve the following Resolution:*

WHEREAS, the Board of Education of the Deer Park Union Free School District ("District") desires to enter into a multi-year service agreement with Western Suffolk BOCES in order for Western Suffolk BOCES to furnish certain services to the District pursuant to Education Law §1950(4), those services being: the purchase of one thousand one hundred and twenty-five (1,125) Dell Chromebooks and Google Management Licenses, and related peripheral equipment.

BE IT RESOLVED that the Board of Education of the Deer Park Union Free School District agrees to enter into said multi-year service agreement with Western Suffolk BOCES for the provision of said services and equipment to the District not to exceed the cost of \$403,870.00 plus related borrowing fees, for a period of four years from the date said agreement is signed; and

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, that the President of the Board be authorized to execute all documents necessary on behalf of the District to effectuate this resolution.

**3. DONATION OF EQUIPMENT TO FINE AND PERFORMING ARTS DEPARTMENT**

*Recommend, that the Board of Education approve the following Resolution:*

**RESOVLED**, that the Board of Education accept the following donation from Ms. Josephine Rubino that will be used in the Fine and Performing Arts Dept.

- 1 Aschroetter Violin model #AS-V060-4/4-0
- 1 Violin case

**VI. APPROVAL OF SCHEDULES**

*Recommend, that the Board of Education approve the following schedules collectively:*

**NON-INSTRUCTIONAL**

**SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)**

**Leyda Jurgenson**

John Quincy Adams School

Position: 3.5 hr Cafeteria Aide

Salary/Step: No Change

Effective 3/26/2018

From 2.5 hr cafeteria aide at JFK to 3.5 hr cafeteria aide at JQA

**Robin Ruiz**

John Quincy Adams School  
Position: Non-Instructional Aide  
Salary/Step: No Change  
Effective 3/26/2018  
From 3.5 hr to 6 hr aide

**SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)**

**Carriann Clark**

John F Kennedy Intermediate School  
Position: 2.5 hr Cafeteria Aide  
Salary/Step: \$16.70/hr  
Effective 3/26/2018

**Julia Gaare**

Deer Park High School  
Position: Lifeguard  
Salary/Step: \$11/hour  
Effective 3/26/2018

**Erik Huegel**

John F Kennedy Intermediate School  
Position: 6 hr. Non-Instructional Aide  
Salary/Step: \$16.70/hr  
Effective 3/26/2018

**David Kerringer**

May Moore School  
Position: 6 hr. Non-Instructional Aide  
Salary/Step: \$16.70/hr  
Effective 4/9/2018

**Jeffrey LaFlair**

Memorial  
Position: Assistant Plant Facilities Administrator  
Salary/Step: \$69,000 Step 1  
Effective 4/9/2018  
Salary prorated at \$15,923

**Francisco Leon**

Deer Park High School  
Position: Security Guard  
Salary/Step: \$18/hr  
Effective 3/26/2018

**Lisa Martin**  
District Office  
Position: Clerk Typist  
Salary/Step: \$40,751 Step 1  
Effective 3/26/2018  
Salary prorated at \$10,815

**Joanne Morici**  
Deer Park High School  
Position: 6 hr Non-Instructional Aide  
Salary/Step: \$16.70/hr  
Effective 4/9/2018

**SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)**

**Laura Eydeler**  
District Wide  
Position: Substitute Clerical/Substitute Aide  
Salary/Step: \$12/\$11 hour  
Effective 3/21/2018

**Geraldine Ferrara**  
District Wide  
Position: Substitute Clerical/Substitute Aide  
Salary/Step: \$12/\$11 hour  
Effective 3/21/2018

**Pamela Miller**  
District Wide  
Position: Substitute Clerical  
Salary/Step: \$12/hour  
Effective 3/21/2018

**SCHEDULE -- NNS --REGULAR (PERMANENT) SUBSTITUTES (Non-Instructional)**

**Linda Cicalese**  
District Wide  
Position: Permanent Substitute Float Nurse  
Salary/Step: \$150/day  
Effective 3/19/2018 - 6/30/2018

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Jennifer DeJoseph**

May Moore School  
Position: Non-Instructional Aide  
Salary/Step:  
Effective 3/17/2018 - 3/23/2018  
Extension of Unpaid Medical LOA (FMLA)

**Debra Mulqueen**

John F Kennedy Intermediate School  
Position: Nurse  
Salary/Step:  
Effective 3/17/2018 - 3/25/2018  
Extension of Unpaid Medical LOA (FMLA)

**Frank Piazza**

May Moore School  
Position: Custodian  
Salary/Step:  
Effective 3/19/2018 - 3/23/2018  
Paid Medical LOA (WC)

**Bunnie Smith**

Transportation  
Position: Bus Driver  
Salary/Step:  
Effective 3/13/2018 - 4/14/2018  
Extension of Unpaid Medical LOA (WC)

**INSTRUCTIONAL**

**SCHEDULE -- N --PROBATIONARY TEACHER (Instructional)\***

**Jonathan Jaszcar**

Robert Frost Middle School  
Position: Probationary Technology Teacher  
Salary/Step: \$56,285 BA/Step 1  
Effective 9/1/2018 - 8/31/2022

\*Except to the extent required by the applicable provisions of Education Law 2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building administrator shall have received composite or overall annual professional performance review ratings pursuant to Education Law 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years and if the classroom teacher or administrator receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time.

**SCHEDULE—NS-- PERMANENT SUBS (Instructional)**

**Gina Hark**

John Quincy Adams School  
Position: Permanent Substitute Teacher  
Salary/Step: \$125/day  
Effective 2/17/2018 - 4/13/2018  
Extension of Perm Sub appointment

**Christopher Thomson**

Deer Park High School  
Position: Permanent Substitute Teacher  
Salary/Step: \$125/day  
Effective 3/19/2018 - 6/30/2018  
Certification: Physical Education

**SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS  
(Instructional)**

**David DePrima**

Deer Park High School  
Position: Special Education Teacher  
Salary/Step:  
Effective 6/30/2018  
Resignation as a teacher in order to continue as a District Administrator  
for Secondary Special

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

**Megan Boccard**

May Moore School  
Position: ENL Teacher  
Salary/Step:  
Effective 3/24/2018 - 4/20/2018  
Extension of Paid Maternity LOA (FMLA)

**Michelle Delgiorno**

Deer Park High School  
Position: Science Teacher  
Salary/Step:  
Effective 3/14/2018 - 3/19/2018  
Paid Medical LOA (FMLA)



**Karen Haar**

Deer Park High School  
Position: Special Education Teacher  
Salary/Step:  
Effective 3/19/2018 - 3/23/2018  
Paid Medical LOA (FMLA)

**Thomas Leonick**

John F Kennedy Intermediate School  
Position: Teaching Assistant  
Salary/Step:  
Effective 3/19/2018 - 4/27/2018  
Unpaid Medical LOA (FMLA)

**Maria Loeffel**

Robert Frost Middle School  
Position: Teaching Assistant  
Salary/Step:  
Effective 3/16/2018 - 4/12/2018  
Extension of Unpaid Medical LOA (FMLA)

**SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)**

**Thomas Alcabes**

Robert Frost Middle School  
Position: Math Test Prep Teacher  
Salary/Step: \$69.47/hr  
Effective 4/17/2018 - 4/26/2018  
Four 1 hr sessions

**Kevin Auer**

Robert Frost Middle School  
Position: Math Test Prep Teacher  
Salary/Step: \$69.47/hr  
Effective 4/17/2018 - 4/26/2018  
Four 1 hr sessions

**Denise Black**

Robert Frost Middle School  
Position: Math Test Prep Teacher  
Salary/Step: \$69.47/hr  
Effective 4/17/2018 - 4/26/2018  
Four 1 hr sessions

**Christine Curran**

Robert Frost Middle School  
Position: ELA Test Prep Teacher  
Salary/Step: \$69.47/hr  
Effective 3/20/2018 - 4/10/2018  
Four 1 hr sessions

**Lia Demyen**

Robert Frost Middle School  
Position: Math Test Prep Teacher  
Salary/Step: \$69.47/hr  
Effective 4/17/2018 - 4/26/2018  
Four 1 hr sessions

**Amina Kennedy**

Robert Frost Middle School  
Position: ELA Test Prep Teacher  
Salary/Step: \$69.47/hr  
Effective 3/20/2018 - 4/10/2018  
Four 1 hr sessions

**Diana Lang**

Robert Frost Middle School  
Position: ELA Test Prep Teacher  
Salary/Step: \$69.47/hr  
Effective 3/20/2018 - 4/10/2018  
Four 1 hr sessions

**Casey Lynch**

Robert Frost Middle School  
Position: Math Test Prep Teacher  
Salary/Step: \$69.47/hr  
Effective 4/17/2018 - 4/26/2018  
Four 1 hr sessions

**Salvatore Mascolo**

Robert Frost Middle School  
Position: Math Test Prep Teacher  
Salary/Step: \$69.47/hr  
Effective 4/17/2018 - 4/26/2018  
Four 1 hr sessions

**Denise Tasse**

Robert Frost Middle School

Position: Math Test Prep Teacher

Salary/Step: \$69.47/hr

Effective 4/17/2018 - 4/26/2018

Four 1 hr sessions

**Victoria Wilson**

Robert Frost Middle School

Position: ELA Test Prep Teacher

Salary/Step: \$69.47/hr

Effective 3/20/2018 - 4/10/2018

Four 1 hr sessions

**SCHEDULE 18/BP-798 – SCHEDULE OF BILLS PAYABLE**

|                 |                      |           |
|-----------------|----------------------|-----------|
| General*        | # 32                 | 2/28/2018 |
| General*        | # 36                 | 3/31/2018 |
| Federal*        | # 17                 | 3/31/2018 |
| Capital*        | # 23                 | 2/28/2018 |
| Capital Bond*   | # 24                 | 3/31/2018 |
| Capital*        | # 25                 | 3/31/2018 |
| School Lunch*   | # 15                 | 3/31/2018 |
| Trust & Agency* | # 8                  | 2/28/2018 |
| WORKERS' COMP.* | Daily Check Register | 2/16/2018 |
| WORKERS' COMP.* | Daily Check Register | 2/26/2018 |
| WORKERS' COMP.* | Daily Check Register | 2/26/2018 |
| WORKERS' COMP.* | Daily Check Register | 3/1/2018  |
| WORKERS' COMP.* | Daily Check Register | 3/1/2018  |
| WORKERS' COMP.* | Daily Check Register | 3/2/2018  |
| WORKERS' COMP.* | Daily Check Register | 3/6/2018  |
| General         | # 38                 | 3/31/2018 |
| General         | # 39                 | 3/31/2018 |
| General         | # 40                 | 3/31/2018 |
| Federal         | # 18                 | 3/31/2018 |
| Capital Bond    | # 26                 | 3/31/2018 |
| School Lunch    | # 16                 | 3/31/2018 |
| WORKERS' COMP.  | Daily Check Register | 3/14/2018 |
| WORKERS' COMP.  | Daily Check Register | 3/14/2018 |
| WORKERS' COMP.  | Daily Check Register | 3/14/2018 |
| WORKERS' COMP.  | Daily Check Register | 3/19/2018 |

## **SCHEDULE D – BID/RFP PROPOSALS**

**Proposals for RFP # RDP18-005 School Physician Services were received at 11:00 am on March 19, 2018.**

Proposals were advertised in Newsday. Forms and specifications were processed in accordance with Section 104 of the General Municipal Law and proposals were solicited on the Empire State Purchasing Group website at [www.EmpireStateBidSystem.com](http://www.EmpireStateBidSystem.com).

Proposals were received from the following vendors:

|                                                           |             |
|-----------------------------------------------------------|-------------|
| Anthony N. Donatelli, Jr. MD/One on One Medical Care P.C. | \$32,500.00 |
|-----------------------------------------------------------|-------------|

Proposals were received by Lauren von Ende, Purchasing Agent and recorded by Concetta Bertelle, Recorder.

It is recommended that the RFP be awarded to the following vendor based on the proposals submitted and the services offered by proposer:

|                                                           |             |
|-----------------------------------------------------------|-------------|
| Anthony N. Donatelli, Jr. MD/One on One Medical Care P.C. | \$32,500.00 |
|-----------------------------------------------------------|-------------|

**Bids for Bid # BDP17-033 2015 Bond Issue Related Capital Improvement Program Phase 2 for May Moore, IQA and Frost were received and opened at 11:00 AM on December 15, 2017.**

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at [www.EmpireStateBidSystem.com](http://www.EmpireStateBidSystem.com).

Bids were received from the following vendors for Contract No. 1 for John Q. Adams School:

|                                           |           |
|-------------------------------------------|-----------|
| Fasco Asphalt Paving, Inc.                | \$598,750 |
| The Landtek Group, Inc.                   | \$693,000 |
| Laser Industries, Inc.                    | \$867,000 |
| Pioneer Landscaping & Asphalt Paving Inc. | \$615,000 |
| Watral Brothers, Inc.                     | \$607,200 |

Present at bid opening: Lauren von Ende, Purchasing Agent; Concetta Bertelle, Account Clerk Typist; Robert Woolsey, Director of Facilities, John A. Grillo, JAG Architects/Recorder and Robert Caliendo, School Construction Consultants. Vendors present at bid opening: Diane Mertins, CIS; Robert Valenza, Valco, Inc.; Jenny Tsikotis, Sea Breeze General Construction; Patrice Hayden, Milcon Construction; Jonathan M. Singer and Katherine Nilsen, Patriot Organization; Ted Evangelatos, GTS Construction Corp.; Brian Wallace, Laser Industries, Inc.; Dimitri Stavrakakis, Marfi Contracting; Noor Ellahi, Inshallah Mechanical Corp.; Alec Hamisani, Central Air Corporation; Brian Wynne, Barrett Roofs, Inc.; Clifford Rudolph, Premier Mechanical Services; Doug Dunham, Renu Contracting Restoration; Brian Hoerning, SJ Hoerning Construction Inc.; Caleb Giordano, JP Daly & Sons, Inc.; Chris

Hartcorn, Hartcorn Plumbing & Heating; Michael Sottile, Fasco Asphalt Paving, Inc.; Sean Lucey, Interphase Electric Corp.; S. Murphy, Hirsch & Co., LLC; D. Gatz, Gatz Sitework & Landscape Construction Inc.; Al Wintermyer, Ultimate Power, Inc.; Larry Levy, Seaford Avenue Corp.; Mike Sawkey, HVAC, Inc.; Dennis Walsh, Walsh Mechanical Contractors; Zach Denninger, WJ Northridge; Victor, Pioneer Landscaping & Asphalt Paving Inc.; Dave Smith, Watral Brothers, Inc.; and Sean Wright, Stalco Construction Inc..

Bids for Contract No. 1 for May Moore School were previously awarded at the January 23, 2018 Board of Education meeting.

It is recommended that the bid be awarded to the following vendor as the lowest responsive/responsible bidder meeting specifications:

Fasco Asphalt Paving, Inc. \$598,750

### **SCHEDULE 18-F-331 - CONTRACT REPORT**

#### **SCHEDULE 3-H-18 - HOME TEACHING (regular & S/E)**

(confidential)

#### **SCHEDULE 3-S-18 - SPECIAL TRANSPORTATION**

(confidential)

#### **SCHEDULE 3-SE-18 - COMMITTEE RECOMMENDATIONS**

(confidential)

### **VII. RECEIPT OF SCHEDULES**

*Recommend that the Board of Education approve the following receipt of schedules collectively:*

#### **SCHEDULE 18-A-466 - TREASURERS REPORT**

|                         |                                      |          |
|-------------------------|--------------------------------------|----------|
| Statement of Revenues - | General Fund -                       | February |
|                         | Federal Fund -                       | February |
|                         | School Lunch Fund                    | February |
| Treasurer's Report      | July/February                        |          |
| Cash Flow               | July/February                        |          |
| Claims Audit Report     | February 1, 2018 - February 28, 2018 |          |

## **SCHEDULE 18-B-796 - APPROPRIATION BUDGET STATUS REPORT**

|                                    |                              |          |
|------------------------------------|------------------------------|----------|
| Appropriation Budget Status Report | General Fund -               | February |
|                                    | Capital Fund -               | February |
|                                    | School Lunch Fund            | February |
|                                    | Federal Fund -               | February |
| Extra-Classroom Activities Funds   | High School -                | February |
|                                    | Robert Frost -               | February |
| Trial Balance                      | General                      |          |
| July-February                      | Worker's Comp & Unemployment |          |
|                                    | Federal                      |          |
|                                    | Capital                      |          |
|                                    | Capital Energy Cons. Proj.   |          |
|                                    | Trust & Agency               |          |
|                                    | Private Purpose Trust        |          |
|                                    | Flexible Benefits            |          |
|                                    | School Lunch                 |          |

VIII. **DISCUSSION:**

IX. **PUBLIC BE HEARD**

X. **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

XI. **ADJOURN**